

**Everett School Employee Benefit Trust
Agenda
Wednesday, January 18, 2017
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the December 14, 2016 Meeting**
- 4. Financials – Darla Vanduren**
 - Monthly report
- 5. Wellness Program – Shelly Henderson**
 - Monthly report
- 6. Benefits Department – Randi Seaberg**
 - Update on open enrollment processes and participation
 - Quarterly EAP report
- 7. Communication on Behalf of the Trust**
 - Use of the Trust
 - Use of individual Trustee names
- 8. Upcoming February Meeting Agenda Items**
 - ✓ Review Fiduciary Liability Insurance Renewal (Darla)
- 9. Other**
- 10. Adjournment**

Next Meeting
February 15, 2017 – 4:00-6:00 p.m.
CRC – Port Gardner Room B